



**REPUBLIC OF BULGARIA**  
**MINISTRY OF ECONOMY AND ENERGY**  
**is recruiting for the management team of**  
**BULGARIAN ENERGY HOLDING EAD**

The newly-established Bulgarian Energy Holding EAD (BEH EAD) includes the following energy companies – “Maritza East Mines” EAD, TPP “Maritza East 2” EAD, NPP “Kozloduy” EAD, “National Electricity Company” EAD, “Bulgargaz” EAD, “Bulgartransgaz” EAD and “Bulgartel” EAD. BEH EAD is 100 % state-owned, the State’s rights being exercised by the Minister of Economy and Energy of the Republic of Bulgaria. BEH was established on 18<sup>th</sup> September 2008.

BEH’s goal is to introduce the strategic management approach in the energy sector and to provide energy companies with additional growth opportunities. The holding’s plans are to become an effective organization that will be able to initiate energy sector changes and thus guarantee the contribution from the energy sector to the upcoming growth of the Bulgarian economy. The establishment of the holding will also enable the execution of the Energy strategy of Republic of Bulgaria and EU vision for sustainable future development of the energy sector. Among BEH goals are the achievement of better transparency; aligned, professional and politically independent decision making process, increased effectiveness and quality of energy services.

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**MEMBERS OF THE BOARD OF DIRECTORS,**

who will organize, manage and control the overall activity of the holding company.

**Applicant requirements**

- University degree,
- Very good knowledge of the status and developments in the energy sector in Bulgaria, the main processes and interdependencies within the sector; as well as knowledge about energy markets at national, regional and European level,
- No monetary obligations payable to the State and the local authorities; has not been convicted,
- Not a member of a management or supervisory body of a political party; is not related to members of the management or supervisory bodies of any of the companies within BEH EAD; is not the owner, the principal or the authorized representative of an off-shore company,
- Has not been accused of corruption activities,
- Excellent command of Bulgarian language – written and verbal,
- Good command of English language – written and verbal,
- Very good knowledge on the European Union institutions and work mechanisms will be considered an advantage,
- Previous experience on a middle-management level with energy sector investment projects, or with European Union organizations in charge of energy will be considered as an advantage,
- Command of other EU official language or Russian language will be considered as an advantage.

The BoD members would have to comply with legislative requirements, including the requirement of Article 22 of the Bulgarian Regulation for the Order for Exercising of the Rights of the State in the Commercial Companies with State Participation in the Capital. The BoD members have to meet also the requirements of the Classified Information Protection Act of the Republic of Bulgaria for clearance of access to necessary levels of classified information.

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**NECESSARY APPLICATION DOCUMENTS:**

- Bulgarian-language CV in European format, using the standard form provided and obligatory filled-in valid e-mail address for correspondence,
- Applicant’s view on the development and priorities of BEH in the context of the Energy Strategies of EU and Republic of Bulgaria,
- Copy of diplomas certifying the applicant’s university degree, additional qualification, capacity, scientific degree or scientific title; copy of documents certifying the professional work experience,
- Signed declaration, using the standard form provided, regarding the requirements established for BEH Board of Directors members
- References from previous employers and/or business partners in the last five years will be considered as advantage.

The selection process is led by the Minister of Economy and Energy in his capacity of the representative of the sole owner of BEH EAD. The first step of the selection process will be based on application documents. Short-listed applicants will be invited to the next steps of the process – two interviews: the first one to be conducted by the Consultant engaged for BEH establishment project, and the second interview – with an interview committee, chaired by the Minister of Economy and Energy.

Application documents will be accepted via e-mail at [BEH@mee.government.bg](mailto:BEH@mee.government.bg) or at: Sofia, 8 Slavyanska Str. at the Register Office of the Ministry of Economy and Energy in a sealed non-transparent envelope with the notice: “For the selection process for Members of the Board of Directors of the BEH EAD”. Deadline for submission of application documents via e-mail (at [BEH@mee.government.bg](mailto:BEH@mee.government.bg)) or to the above-mentioned address is 17th November 2008 (Monday), 17:30h. Review of applications will begin from the date of their submission. Interviews with short-listed applicants will take place in the period 20<sup>th</sup> - 28<sup>th</sup> November 2008. Applicants will be informed for the specific date and time of the interview by an e-mail sent to the e-mail address provided in their CV.

For more information on the recruitment process, please contact Mrs. Ivanka Raichkova, Director Human Resources and Organizational Development at the Ministry of Economy and Energy at e-mail [BEH@mee.government.bg](mailto:BEH@mee.government.bg). Details about BEH as well as standard application forms to be completed by applicants are available on the Internet site of the Ministry of Economy and Energy [http://www.mee.government.bg/pr/news\\_BEH.html](http://www.mee.government.bg/pr/news_BEH.html).

All applications will be treated as strictly confidential. The data provided by you will be considered and treated as personal data in compliance with the Bulgarian Personal Data Protection Act. The Ministry of Economy and Energy will safeguard your personal data and will use it only for recruitment purposes.